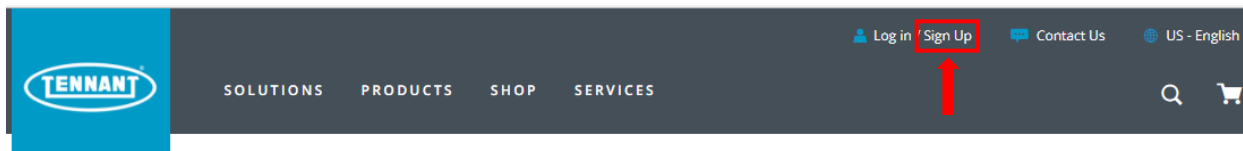


# Instructions to Register on My Account

**Please Note:** Tennant Customer Number and valid email address are required for registration

Go to: [www.tennantco.com](http://www.tennantco.com) and click on “Sign Up”



Enter First name, last name, email address, create and confirm password and enter a Tennant account number.

If you do not know your Customer Account Number please refer to your invoice. If you do not have an invoice please contact Customer Service or call 1-866-540-1399 for assistance.

Once registered you will be granted an “Order Role” that enables you to order online, view order status and history, invoices, documents, sales tools, and request service (where service is available.)

## Create Your Account

Register today for faster ordering in the future and secure access to Tennant documents and your order history.

First Name

Last Name

Email Address

Password

8-20 characters. Use a mix of uppercase and lowercase letters, numbers, and symbols.

Confirm Password

Tennant Account Number

You can find the account number on prior invoices

By clicking Create Account, I agree to the [Terms and Conditions](#)

**CREATE ACCOUNT**

**Have an account?**  
[Log in](#)

		<b>Remit Payment To</b> Tennant Sales and Service Company PO Box 71414 CHICAGO, IL 60696-1414 USA	Tel: 1-800-553-8033 Fax: 1-763-513-2142
<b>Invoice</b>			
<b>Ship-To</b> TENNANT COMPANY WEBLINK TEST ACCT 701 LILAC DR N GOLDEN VALLEY MN 55422-4611	<b>Bill-To</b> TENNANT COMPANY WEBLINK TEST ACCT 701 LILAC DR N GOLDEN VALLEY MN 55422-4611	<b>Invoice Number</b> 900002503 <b>Invoice Amount</b> 169.97 <b>Currency</b> US Dollars <b>Document Date</b> 06/05/2009 <b>Payment Terms</b> 2% 10 Days Net 30 Days (Paid before 06/15/2009, deduct 3.18) Final due date 07/05/2009	<b>Customer Number</b> 1111111
<b>Buyer</b> TEST QUOTE		<b>Shipped Date</b> 06/05/2009 <b>Delivery Number</b> 85987243 <b>Order Number</b> 52621813 <b>Delivery Terms</b> FOB SHIPPING PT FRT PPD & ADO	

		<b>Tennant Sales and Service Company</b> 701 N. Lind Drive Minneapolis, MN 55422 USA Tel: 1-800-553-8033 Fax: 1-763-513-2142
<b>Quotation/Order Acknowledgement</b>		
<b>Ship-To</b> TENNANT COMPANY WEBLINK TEST ACCT 701 LILAC DR N GOLDEN VALLEY MN 55422-4611	<b>Quotation Number</b> 20330015 <b>Quotation Date</b> 06/05/2009 <b>Valid Until</b> 07/05/2009 <b>PO Number</b> TEST QUOTE	<b>Buyer</b> TEST QUOTE <b>Delivery Terms</b> FOB SHIPPING PT FRT PPD & ADO <b>Payment Terms</b> 2% 10 Days Net 30 Days <b>Currency</b> US Dollars
<b>Customer Number</b> 1111111		
<b>Bill-To</b> TENNANT COMPANY WEBLINK TEST ACCT 701 LILAC DR N GOLDEN VALLEY MN 55422-4611		